# Termination or Suspension of Support

##### Policy

The termination of support may be for a variety of reasons. This standard procedure is to be followed.

* Any termination or suspension of support will be subject to an agreed plan involving the care manager, Devon Commissioning and Contract Team, the Customer, the service manager, the next of kin and any other relevant health care professionals. This must be recorded in the relevant tenancy / support agreements.
* If the support is terminated a copy of any financial records for the individual held by the company are to be agreed between the Care Manager, Customer and the Service Manager. The company will keep these safe until a receipt is obtained for them signed by both the service user and their care manager, when the responsibility for their safekeeping shall be deemed to have passed to them.